



October

Representative Assembly

Agenda

10/28/13
3:45 p.m.
NUEA/IEA Offices

1. Welcome
 - Kathy Angeles won the raffle
 - Please check home email to ensure receipt of all communication
 - Filtered water is available in the break room (behind the secretaries)
 - Return signed petitions to Mark Bailey at PSAC-- by Nov. 1
2. Secretary's Report Vicky
 - Distributed electronically prior to meetings
 - Christine Bell moved the minutes; Lisa Yost seconded
 - Minutes approved as presented
3. Treasurer's Report David Carroll
 - Two adjustments since last meeting: meals, RA refreshments (351)
 - Kristyn Hudson moved the report; Carol Higgins seconded
 - Treasurer's Report approved
4. Updating NUEA E-mail lists David
 - Dave Carroll distributed lists of people who have signed up for NUEA Connect; Reps should double check their lists and return them to Dave today or at the next RA
 - i. If people are not on the list, they need to go to the web site and register-- ask them face-to-face
5. Core Conference Report Joyce
 - Seminars were offered in social justice, improving practice, and advocacy
 - Reps are encouraged to attend future CORE Conferences
6. TRS Report Mark
 - Pension return on investment +13%; it's been a good year and the economy is improving
 - Without the state making continuing to make payments, we can't invest our way out of the problem. The state made a payment, but didn't do anything about liability
 - We need to continue to ask our legislators to fight for us on this issue
 - Pensions are still solvent and will continue to be
7. Mill Street Experience working collaboratively with Administration Michelle Schramer
 - PLCs at Mill Street

- Michelle visited Muir School in Hoffman Estates to observe their process; it seems to work well there, but at Mill Street they had many problems, including lack of professional and personal time for teachers (PLCs were absorbing all of teachers' plan time). The meetings themselves were not especially productive.
- Mill Street teachers worked with the principal and assistant principal in order to restructure PLC time so that it meets the needs of each PLC; there are still some kinks to work out, but it has been a positive collaborative experience, the end result of which is that the principal has provided some structure for the meetings, but teachers have more control of what happens during each meeting time.

8. Summary of Executive Board Visioning

Anne Marie

- Exec Board took the sheets from September's RA to the retreat at the beginning of October; each comment on every sheet was read and considered.
 - Facilitators helped the Exec Board identify common issues provided by the reps, and also helped the Exec Board create immediate goals, short-term goals, and long-term goals
 - Exec Board and facilitators reviewed the NUEA Mission Statement

9. New format for NUEA AR Meetings

Julie

- "Going Green" at the RA; ten days prior to every RA, all chairs with reports will be sent to Mark. Mark will compile that information and send it out as a PDF one week prior to the RA (this will be sent to your home email address). New Business items need to be sent to Mark by the Thursday prior to the RA.
- New agenda: Secretary's Report will be sent in advance and moved without presentation; Treasurer's Report will be presented and moved. Old Business items will get 10 minutes each with 2 minutes of speaking time (to be timed by a Rep). Discussion may be closed when a rep moves to close discussion and the motion is approved. New Business items will follow the same rules for timing.
 - Every other month, we'll have grade level breakout sessions; on months with no grade level break outs, Julie will offer training.
 - If you have ideas for training, please send them to Julie
- Please treat PDFs as confidential items; do not forward them or print/copy them for distribution or posting.
- Side note on forwarding emails:
 - Please include a subject line
 - Remove the older messages on the email before forwarding
 - Use your personal email
 - When sending a bulk email, use "BCC" so that recipients can't see everyone's email address.
- Side note on 10-minute meetings:
 - If you're holding a ten minute meeting, please inform Mark or Julie-- they'd like to attend one of your meetings this year.

10. Goals for NUEA

David

- Housekeeping: creating a link to board minutes, water, unlocked door, FAQ sheets, breakout sessions
- Immediate: more efficient meetings, better communication (brief, but informative newsletter at the beginning of each month sent to home email), Twitter account (@nuea203)-- follow us!, training
- Short Term: leadership manual on a flash drive, training
- Mid Term: improve PR, more exec board presence at 10 minute meetings, improve communication and training
- Long Term: training, growing leadership

11. Next Steps Input

Carol

- Send any further suggestions or new ideas to Mark and/or Carol

12. Call for Candidates

Mark

- IEA RA: April 2014
- Election is 12/03-- we need candidate statements by 11/20
- Reps should post call for candidate flyers
- If you'd like to run, please send candidate statement to John Cole
- 12 people are able to attend

13. NEA Director Report

Joyce

- Met with Congressmen Rodney Davis, Danny Davis, and Quigley
- Discussed pensions and social security
- Questions/concerns-- contact Joyce

14. Old Business

- Carol: Evaluation Committee Update
 - v. Please make sure that all staff understands that evaluators are not to be using anything that isn't listed in the "Standards for Professional Practice" booklet (which can be found on the HR SharePoint)
 - vi. Informal observations cannot be considered in your summative evaluation unless they have been written down-- if you want a post-observation conference after an informal observation, you need to request a conference.
 - vii. Evaluation committee members attended Danielson training earlier this month; we will meet as NUEA members of the evaluation committee in order to decide what we want to adopt from Danielson's 2013 model.
 - viii. If you have any questions or concerns, please email Carol, Mark, or Jen

15. New Business

- New Teacher Grant-- a teacher from Ranchview received a grant!
 - ix. 5 grants were awarded to D203 teachers
- Career 203:

- i. At the junior high, some people are being approved as PLC facilitators, but some building principals are telling people that PLC facilitators will not be approved-- Dan will look into this and it will be addressed at next month's RA
- Survey results re: meeting time
 - i. The results will be presented at next month's RA
- George King won the 2nd Raffle

16. Adjournment

- Laurie Ryan moved to adjourn; Carol Higgins seconded
- Motion approved

DRAFT